

St. Lukes



Pre-school

October 2016 Newsletter

Issue No.50

## DEAR PARENTS ....

Your contributions to our monthly newsletters are always most welcome. You may wish to share some of your child's words of wisdom, share a favourite recipe or tell us about a holiday or a trip!! Please email any contributions to [office@stlukespre-school.co.uk](mailto:office@stlukespre-school.co.uk)

## WHAT WE DID LAST MONTH ....

Explored our **similarities and differences**, picked and ate the **tomatoes growing in our garden**, roared down the **slide**, zoomed away on our **bikes**, sailed away in search of treasure, **ainted pebbles and made fairy doors from clay** for our fairy garden. We listened to '**George and the Dragon**' and dressed up as knights and princesses, as well as read, learn about shapes and have **FUN!!**



Activities

## AGM MEETING 9.30AM THURSDAY 6TH OCTOBER

**Pre-school committee** - We are currently looking for new members to take over in the new school year. Some positions are still available. It is essential that the pre-school has a committee to maintain the running of events and all other aspects of the pre-school. If you are interested please speak to Vicki in the office or any member of staff.

**YOUR PRE-SCHOOL NEEDS YOU!!!. NO COMMITTEE = NO PRE-SCHOOL!!!**

Learning

This Months Phonetics  
Weeks Commencing  
3rd & 10th Oct E & F  
17th & 31st Oct G & H

Happy Birthday!!!  
Eoghan & Roshan  
Are 3 This Month

Keep in touch!!!



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ST LUKE'S PRE-SCHOOL ( ROCHESTER )



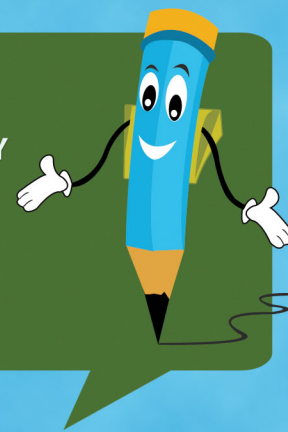
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## STARTING PRIMARY SCHOOL IN SEPTEMBER 2017? ....

IF YOUR CHILD IS BORN BETWEEN 1st SEPTEMBER 2012 and 31st AUGUST 2013, THEY ARE DUE TO START SCHOOL IN RECEPTION YEAR IN SEPTEMBER 2017!!

- ★ School applications *open* - Monday 19th September 2016 at 9am
- ★ School applications *close* - Monday 16th January 2017 at 4pm
- ★ School *offer day* - Tuesday 18th April 2017



## ABSENT FROM OR LATE TO SCHOOL? ....

- ★ Call us. Please let us know if your child will be absent or late by calling **01634 819 809** on the day
- ★ **Not via Facebook!** Messages left on Facebook page may not reach staff members.
- ★ Tell us if you know you are going to be away head of time : just let the staff know when you see them or leave a message on the answerphone



## PARENT ROTA ...

All morning parents/carers should have received a letter asking them to come in to pre-school and experience a session with their child and his/her peers.

As detailed in our prospectus, we believe in working in partnership with parents/carers. Whilst there are many opportunities throughout the year to see and discuss your child's progress, the best way to volunteer and see what your child does at pre-school is by coming in and spending the morning with them.

The Parent Rota on the white board has dates for parents, (or grandparents, aunts/uncles or carers) to volunteer to come and help-out at pre-school. If you cannot make the date given, please feel free to liase with other parents/carers to see if you can swap dates

What do you have to do? Enjoy some quality time with your child, see 'Parent Rota – fun and survival.' For more information please talk to Mrs Cox.

## DATES FOR YOUR DIARY

- Thurs 6th Oct - AGM starts 9.30am
- Oct ( date tbc ) - Individual & sibling photos
- Mon 24th Oct - Fri 28th Oct - Half term break
- Mon 31st Oct - Pre-school re-starts
- Fri 18th Nov - Children in Need
- Thurs 29th Nov - Christmas play dress rehearsal
- Tues 6th Dec - Christmas play
- Thurs 8th Dec - Christmas party - End of term



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## TAPESTRY ....

Tapestry is the easy-to-use online learning journal, (new to the teachers also, so please bear with them as they get used to the 21st century) enhancing your child's special time at pre-school (from messy play and first steps to learning phonics and new games) and helps the teachers to record their experiences as well as monitor development and learning.

This unique journal is shared online with parents. You are able to log in to see special moments and view your child's progress. If you haven't logged in yet or are having trouble doing so please advise a member of staff.

Please note that whilst photos and a few observations may be uploaded to Tapestry regularly by the staff, it will not be used to provide a daily snapshot of your child: your child's developmental progress will be updated fortnightly following the end of each fortnightly curriculum plan/period.



Outdoor Playtime



## A QUICK REMINDER .... PAYMENTS ...

Children are funded from the term after their 3rd birthday (cut off dates are 31st March, 31st August and 31st December). The funding is currently paid to the pre-school by Medway Early Years. A child is entitled to 5 sessions each week for 38 weeks a year where available.

We accept cash or cheques with a bankers card only, no company cheques please. Should any cheque be returned, you will be liable for any charges incurred.

It is your responsibility to inform us if your child will be absent. All fees are still due during illness and for any other absence. Special circumstances, such as prolonged illness or admission to hospital, should be referred to the Supervisor for discussion.

For non-funded children, at least 4 weeks written notice is requested if your child is to leave pre-school for any reason. If this is not possible, then 2 weeks fees will be requested from the time of notification.

Where families have financial difficulties making fee payments, the Supervisor will work together with the parents/carers to determine a suitable payment schedule. If any fees due to the pre-school are outstanding for more than 14 days, we reserve the right to charge daily interest on all amounts at the rate of 3% above the Bank of England base rate.

If parents/ carers are late collecting their child(ren) by the official collection time/ end of session time, a charge of £10 for every 30 mins (or part thereof) will be levied.

We reserve the right to share information regarding non-payment of fees or outstanding fees, with other Early Years Providers.

When collecting your child, please enter the hall in single file. The children are encouraged to sit on the stage or floor until their parent/carer is at the front of the line. This ensures that each child is safely and individually handed over and is ticked out on the register.



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